



**Omagh Triathlon Club constitution**  
Originally written – 13th November 2009  
Revised, voted on and ratified – 6th March 2024



**1. Identification:**

- 1.1. The full name of the club shall be Omagh Triathlon Club (hereinafter referred to as the club).
- 1.2. The club colours shall be red, black, and white in that order of hierarchy and prevalence.
- 1.3. The club logo shall be abbreviated OTC stylised with symbols of swimming, cycling, and running.
- 1.4. The club will be affiliated with Triathlon Ireland, its brand, and **Club Affiliation – Terms & Conditions**.
- 1.5. The club shall be not for profit and separate and distinct from other businesses or organisations.

**2. Aims and objectives:**

- 2.1. The aims and objectives of the club shall be to:
  - 2.1.1. Encourage the practice and development of triathlon in Omagh and surrounding areas.
  - 2.1.2. Provide triathlon coaching for club members and to organise and promote competitions.
  - 2.1.3. Organise teams to represent the club in triathlon and multisport events, national championships, international championships and any such other competitions as the committee shall decide.

**3. The club shall cater for:**

- 3.1. Triathlon
- 3.2. Multisport activities primarily involving the individual sports of swimming, cycling, and running. (aquathlon, duathlon, aquabike, and other variations of such).
- 3.3. The individual sports of swimming, cycling, and running.

**4. Equality:**

- 4.1. Omagh Triathlon Club shall carry out all functions in a manner that promotes equality of opportunity between:
  - 4.1.1. Persons of different gender, religious belief, political opinion, racial group, age, marital status, or sexual orientation.
  - 4.1.2. Persons with a disability and persons without.
  - 4.1.3. Persons with dependants and persons without.

## 5. Children's Rights

5.1. Where applicable Omagh Triathlon Club aims to promote the participation of children by:

5.1.1. Creating a culture of safety and fun.

5.1.2. Fully subscribing to the following international standards: "*Children have the right to be protected from all forms of violence; they must be kept safe from harm, and they must be given proper care by those looking after them*" (Article 19; UN Convention on the Rights of the Child).

5.1.3. Asserting the right of children to be safe. Club officials must ensure that this fundamental principle takes precedence over all other considerations.

5.1.4. Fully subscribing at all times and without variation to ***Triathlon Ireland Code of Ethics*** and ***Triathlon Ireland Child Safeguarding Statement***.

## 6. Membership:

6.1. Membership shall be open to all persons either amateur or professional. The amateur status of non-professional club members shall be protected.

6.2. Participants in training sessions, club competitions and other club activities must be current members of Omagh Triathlon Club.

6.3. Club members are also required to be members of Triathlon Ireland.

6.4. At their discretion the club management may permit non club members to join training sessions as a guest for a maximum of three times, provided that a Guest Sign On Sheet has been completed.

6.5. At their discretion the club management may permit non club members to join training sessions as a guest for more than three times, provided they are a Triathlon Ireland member, or a member of any World Triathlon recognised governing body,

6.6. The withdrawal of Triathlon Ireland membership by a member of Omagh Triathlon Club automatically results in an immediate loss of membership of Omagh Triathlon Club also.

6.7. Individuals must apply for membership through Triathlon Ireland website or app where membership will be granted for the current calendar year, and will expire on the 31st December each year. Members are required to renew their membership to attend any training from 1st January each year.

6.8. Approved persons remain members of the club until the earlier of such time as they withdraw their membership of Triathlon Ireland as per clause 6.6, they fail to renew their membership as per clause 6.7 of this constitution, or they tender a resignation as per clause 8.1 of this constitution.

6.9. The committee of Omagh Triathlon Club is empowered to withdraw membership from any member of Omagh Triathlon Club.

## 7. Subscriptions:

7.1. Subscription to Omagh Triathlon Club will be by way of an annual membership fee, the amount of which to be proposed annually by the outgoing Treasurer and carried by majority vote at the AGM.

## 8. Resignations:

- 8.1. Any member wishing to resign must do so in writing, addressed to Chairperson or Secretary. The resignation will be considered by the committee within one calendar month of receipt and will be held as effective on the date of tendering. Resignations will not be accepted if the member is financially indebted to the club, and acceptance will be withheld until the debt has been discharged.

## 9. Management:

- 9.1. The management of the club shall be vested in a committee, comprising 3 executive committee members elected to the positions of Chairperson, Secretary and Treasurer with a minimum 2 non-executive members covering the key roles of Safeguarding Officer and Public Relations Officer.
  - 9.1.1. Chairperson is responsible for ensuring the committee operates in the best interest of the club and its members. Their role is to co-ordinate committee activity to achieve this. Alongside chairing committee and general meetings, the chairperson will also assist the other committee members where required.
  - 9.1.2. Secretary involves maintaining the database of members, providing information bulletins to members, and circulating meeting minutes from committee meetings, AGMs, EGMs as required.
  - 9.1.3. Treasurer is responsible for accurately recording all financial transactions made by the club and presenting this record in a recognised format to members of the club at the AGM. The role will involve collecting and recording payments from members and sponsors and for issuing and recording payment to suppliers and others as agreed by the committee. The Treasurer is automatically a co-signatory on any bank or credit card account held in the name of the club.
  - 9.1.4. Safeguarding Officer shall be responsible for ensuring that all aspects of ***Triathlon Ireland Code of Ethics*** and ***Triathlon Ireland Child Safeguarding Statement*** are implemented fully in the club, and to act as point of liaison between the club and Triathlon Ireland and other voluntary or statutory agencies where appropriate or required by statute.
  - 9.1.5. Public Relations Officer (PRO) is responsible for external communications including management of the club website and social media accounts, drafting and issuing press releases and race reports to local media, and liaising with other community groups and triathlon clubs.
  - 9.1.6. At least one of the committee should represent the interests of female triathletes.
  - 9.1.7. At least one of the committee should represent the interests of new triathletes.
- 9.2. A functioning committee may be formed once each of the above positions are filled by members validly elected to the position in accordance with this constitution. In addition to the above 5 positions, up to 15 additional members may be elected to serve on committee in roles as appropriate.
- 9.3. All of the forgoing shall be elected. All positions are filled by election at the Annual General Meeting, with each member of Omagh Triathlon Club present having one vote per position.
- 9.4. Any club member can declare their interest in a position, whereupon they must be proposed and seconded by two members of Omagh Triathlon Club.

- 9.5. Where more than one person nominated for a position, the person deemed elected is the person who receives the most votes. Where there is only one nomination for election, that person is deemed elected if there is a simple majority of votes in favour of their election over votes against their election.
- 9.6. The elected committee shall remain in office until the Annual General Meeting of the following year.
- 9.7. The committee shall have the power to fill vacancies if and when they arise.
- 9.8. The committee shall have the power to co-opt members from time-to-time and for specific projects, but co-opted members shall not have a committee vote. Co-opted members may attend committee meetings upon invitation by the committee Chairperson or Secretary.
- 9.9. The committee shall meet not less frequently than once every 2 months in a suitable central venue. Copies of the minutes of committee meetings will be circulated thereafter via e-mail by the Secretary.

#### **10. Annual General Meeting (AGM):**

- 10.1. The AGM shall be held no later than the 31st January each year for primary purpose of:
  - 10.1.1. Receiving annual reports from executive committee for preceding season.
  - 10.1.2. Electing the officers and committee for the ensuing year.
- 10.2. At least 28 days' notice shall be given to current club members of the date, proposed venue, and draft agenda items for the AGM with invitations for any proposals to be discussed at the AGM.
- 10.3. At least 7 days' notice shall be given to current club members of the date, confirmed venue, and final agenda items for the AGM including any amendments, proposals, or motions to be carried.
- 10.4. Annual reports will be available in printed form for attendees of the AGM and available on request for club members thereafter.
- 10.5. The accidental omission to give notice of an AGM to or the non-receipt of notice by any member shall not invalidate the proceedings at that meeting.
- 10.6. Each fully signed up member present at the meeting shall have one vote. No proxy votes will be accepted.
- 10.7. All motions proposed and voted on, and the election of committee members is by simple majority. Voting will ordinarily be by a show of hands (two ordinary members will be charged with counting hands) except in the case where a member or group of members request a secret ballot.

#### **11. Extraordinary General Meetings (EGM):**

- 11.1. An EGM shall be called by the Chairperson or Secretary within one month of the receipt of a requisition signed by at least 10 members stating the purpose of the meeting. At least 14 days' notice shall be given to all fully signed-up members of the date, venue, and purpose of an EGM. No other business shall be conducted at such a meeting.

## **12. Quorum**

- 12.1. For committee meetings the Quorum shall be not less than 5 members.
- 12.2. For an AGM or EGM, the Quorum shall be not less than 10 members.

## **13. Constitution Amendments**

- 13.1. No constitution rule may be altered, added to, or deleted except at an AGM/EGM called for that purpose and then only by a majority of those present and voting.
- 13.2. Any proposed change to the constitution Rules by a member must be received by the Chairperson or Secretary at least 14 days prior to the date of the AGM/EGM in order that members shall have sufficient notice of the proposal.
- 13.3. At the discretion of the Chairperson, amendments not submitted at least 14 days prior to the AGM/EGM may be proposed by any member present at the AGM/EGM and voted upon.

## **14. Affiliations and Sponsorships**

- 14.1. The club shall be affiliated to Triathlon Ireland and to such other sporting bodies as the committee consider appropriate in order to carry out the objects of the club.
- 14.2. The committee, at their absolute discretion, may approve commercial sponsorship arrangements including the placement of commercial logos on club equipment, clothing, racing kit, the club website, and any other club collateral in return for financial or other support given by sponsors to the club. Any agreements made in respect of same and signed by the Chairperson and Treasurer acting as agents for the committee shall be binding on the club.

## **15. Financial Year**

- 15.1. The club's financial year ends each December 31st.

## **16. Notices**

- 16.1. A notice required to be given under this constitution shall be sufficiently given by any of the following:
  - 16.1.1. Published on the website of Omagh Triathlon Club.
  - 16.1.2. Announced in at least one local newspaper.
  - 16.1.3. Posted on club social media accounts.